



## IALA POLICY ADVISORY PANEL

### REPORT OF THE 48<sup>TH</sup> SESSION OF THE IALA POLICY ADVISORY PANEL (PAP)

**14 November 2022**

# EXECUTIVE SUMMARY

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The 48<sup>th</sup> session of PAP was held virtually on 14 November 2022.

Key outcomes included:

- The latest versions of the standards were agreed.
- An input to NCSR10 on Maritime Services was finalized.
- Amendments to the *Basic Documents* regarding the conduct of meetings was finalized.
- Disclaimer statements for the IALA website and documents were also agreed.



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# Report of the 48<sup>th</sup> Session of the IALA Policy Advisory Panel

## GENERAL

The 48<sup>th</sup> session of the Policy Advisory Panel (PAP) was held on 14 November 2022 virtually, with IALA Deputy Secretary-General Omar Frits Eriksson as Chair and Thomas Southall as Secretary.

## 1. INTRODUCTION

### 1.1. WELCOME BY SECRETARY-GENERAL AND DEPUTY SECRETARY-GENERAL

#### 1.1.1. WELCOME BY THE SECRETARY-GENERAL

The Secretary-General, Francis Zachariae, welcomed PAP members to the meeting. He stated that it had been a fantastic period having the committees back to IALA HQ and that face-to-face was the preferred method of conducting meetings. He went on to thank the chairs for their efforts during the covid period and looked forward to seeing them all at the conference in Rio next year.

#### 1.1.2. WELCOME FROM THE DEPUTY SECRETARY-GENERAL

The Deputy Secretary-General welcomed all members to the 48<sup>th</sup> session of the PAP.

### 1.2. APPROVAL OF AGENDA

The agenda (input paper PAP48-1.2.1) was approved. The approved agenda is provided in ANNEX A.

### 1.3. APOLOGIES AND INTRODUCTIONS

Apologies were received from Simon Millyard, ENG Chair.

## 2. IALA POSITION PAPER

The PAP noted that the proposed revision of the IALA position paper will be postponed until the topics of the standards have been agreed by Council so that the structure of the document can be aligned with them as previously agreed. The strategic vision and drivers and trends are still being discussed by Council members and therefore the PAP agreed to wait for these fundamentals to be in place before revising the position paper further.

## 3. IALA STANDARDS

Minsu Jeon, Technical Operations Manager, shared the latest drafts of the IALA standards. PAP members stated that they were content with the current and proposed classifications of recommendations in terms of being either normative or informative. There was a discussion regarding the current process of adding recommendations to the standards only after the General Assembly adopts them every four years. The positives and negatives were discussed and it was agreed that the process would not be addressed at this time.

## 4. MARITIME SERVICES

Minsu Jeon summarized the output from the committees regarding the work on maritime services. The PAP then agreed a draft input paper to NCSR10 on the matter having amended it to refer to IALAs previous input paper to NCSR9. The PAP also amended the table of MRN examples in order that they were not too specific to prevent confusion in the future. The draft submission to NCSR10 will now be considered by Council before being sent to IMO.

**Action item:**

*That the draft submission to IMO NCSR10 on Maritime Services to be finalized by correspondence and then submitted to Council for approval.*

## **5. FEEDBACK FROM THE COMMITTEE SEASON**

The chairs of the committees provided feedback from the committee season and the different formats that were implemented. Discussion highlighted that:

- As a result of the virtual opening plenary and/or the early Monday morning start the committees' time to work was greatly enhanced.
- Opportunity for comment was enhanced to comment on the output using the new approval procedure.
- Committee officers such as working group chairs must be in attendance physically.

Audrey Guinault, Communications Officer, provided an initial overview of the feedback from the committee participants' survey and will provide a full analysis at PAP49.

## **6. ANY OTHER BUSINESS**

### **6.1. PROPOSED AMENDMENTS TO THE BASIC DOCUMENTS**

The PAP considered input paper PAP48-6.1.1.1 from the LAP. The LAP Chair introduced the proposals to *Basic Documents*. The first clarified in Art. 7.3 of the constitution that in the case of a country having more than one national member that that country would have only one vote in Council elections. This proposal is in line with Art. 8.1. which already stated that only one Councillor from a country might be elected to the Council..

The LAP also suggested some changes with regard to the meeting structures after the pandemic. The change related to the General Regulations Article (new) 7. This new article is introduced to allow meetings to be carried out on-line and use the experience gained during the pandemic. A majority of PAP members thought that the text needed further clarifications. After discussion, it was agreed that the proposed new article would read:

*Article 7 The conduct of meetings*

*1 Meetings with a physical presence, with the exception of the General Assembly, may if possible, offer an additional option of joining the meeting online during the physical meeting.*

*2 In case of extraordinary events such as international travel restrictions, ordinary meetings may, at the discretion of the Secretary-General, be conducted online.*

*3 The time schedule for online meetings without physical attendance may be adapted to accommodate different time zones.*

These proposed amendments will be submitted to Council 76 for discussion. Despite a recommendation from the LAP chair that changes to the proposed new Art. 7 would need to be cross-checked with the wording of the Terms of Reference for the Committees and bodies adapted to the original LAP proposal, these were not discussed further. The Secretariat would take care of this matter.

**Action item:**

*That the Secretariat use the agreed text the new article 7 in the General Regulations as an input to submit Council for approval.*

### **6.2. DISCLAIMERS**

The PAP considered disclaimer proposals that LAP had developed. The first concerned a disclaimer for the webpage:

*IALA strives to make the information on this website as accurate as possible but expressly disclaims liability for its content and its use.*

*In case of doubt or any questions that might occur, please contact the IALA Secretariat.*

In addition, a general disclaimer for the IALA documents was developed:

*IALA is an international association that deals with Marine Aids to Navigation. The association aims to provide information and support to its members and the maritime community through its standards, recommendations, guidelines and other documents as accurately as possible. However, the planning, implementation and operation of Marine Aids to Navigation remains the sole responsibility of the respective national members, authorities, administrations or other entities according to their respective national law including the decision to use IALA's standards, recommendations, guidelines and other documents. IALA shall in no event be held responsible for any claim, damages or other liability, whether in an action of contract, tort or otherwise, arising from, or out of or in connection with the above-mentioned documents, the use of or other dealings with them.*

The PAP agreed the text.

**Action item:**

*That the Secretariat adds the disclaimers proposed by LAP24 to the website, to IALA documents and to the IALA Style Guide.*

### **6.3. IMC SECTION IN THE BASIC DOCUMENTS**

Malcolm Nicholson, IMC representative, raised that in the future the entry on the IMC in the *Basic Documents* may need amending following any changes at the IMC General Assembly next year. It was noted that a new terms of reference and code of conduct would be discussed at this meeting but any changes to the *Basic Documents* would come later.

## **7. REPORT OF THE MEETING**

The final report was approved by correspondence.

## **8. DATE AND VENUE OF NEXT MEETING**

PAP49 will be held in person at IALA Headquarters between 7 – 9 March 2022.

## **9. CLOSING OF MEETING**

Omar Frits Eriksson thanked all participants for their cooperation and their great work in the committees.

## **10. LIST OF ANNEXES TO THE REPORT**

- 1      Agenda  
A copy of the agenda is at ANNEX A.
- 2      Participants  
A list of participants is at ANNEX B.
- 3      Input papers  
A list of input papers is at ANNEX C.
- 4      Output papers  
A list of output papers is at ANNEX D.
- 5      Action items  
A list of action items is at ANNEX E.



## ANNEX A AGENDA



### 48<sup>th</sup> Session of the IALA Policy Advisory Panel (PAP48)

The 48<sup>th</sup> session of the Policy Advisory Panel will be held on 14 November 2022, as a virtual meeting. The timings of the meeting are:

Monday 14/11/2022 10:00 – 12:00 UTC

The objectives of the panel are to:

- Formulate advice for the IALA Council and Secretariat;
- Coordinate the work of the IALA committees to achieve the goals of the Strategic Vision; and
- Monitor and develop work programmes for the committees.

### Agenda

|   |                                    |   |             |
|---|------------------------------------|---|-------------|
| 1 | Introduction                       |   |             |
|   | 1.1                                | Welcome by Secretary-General and Deputy Secretary-General | FZ,OFE      |
|   | 1.2                                | Approval of agenda  | OFE Approve |
|   | 1.3                                | Apologies   | OFE Note    |
| 2 | IALA Position Paper                | OFE   | Note        |
| 3 | IALA Standards                     | MJ  | Discuss     |
| 4 | Maritime Services                  | MJ  | Discuss     |
| 5 | Feedback from the committee season | TS  | Discuss     |
| 6 | Any other business                 |   |             |
|   | 6.1                                | Proposed amendments to the Basic Documents                | OFE Discuss |
|   | 6.2                                | Disclaimers   | OFE Discuss |
| 7 | Report of the meeting              |   |             |
| 8 | Date and venue of next meeting     |   |             |
| 9 | Closing of meeting                 |   |             |





## ANNEX B LIST OF PARTICIPANTS

|                                     |              |   |
|-------------------------------------|--------------|---|
| <b>ARM Committee</b>                | <b>Chair</b> | Phil Day<br><a href="mailto:phil.day@nlb.org.uk">phil.day@nlb.org.uk</a>  |
|                                     | Vice-chair   | R. David Lewald<br><a href="mailto:robert.d.lewald@uscg.mil">robert.d.lewald@uscg.mil</a>                           |
| <b>ENAV Committee</b>               | <b>Chair</b> | NOGUCHI Hideki<br><a href="mailto:hideki.noguchi@gmail.com">hideki.noguchi@gmail.com</a>                            |
|                                     | Vice-chair   | Jorge Arroyo<br><a href="mailto:Jorge.Arroyo@uscg.mil">Jorge.Arroyo@uscg.mil</a>                                    |
| <b>ENG Committee</b>                | Vice-chair   | Michel Cousquer<br><a href="mailto:Michel.Cousquer@cerema.fr">Michel.Cousquer@cerema.fr</a>                         |
| <b>VTS Committee</b>                | <b>Chair</b> | Monica Sundklev<br><a href="mailto:monica.sundklev@transportstyrelsen.se">monica.sundklev@transportstyrelsen.se</a> |
|                                     | Vice-chair   | Dirk Eckhoff<br><a href="mailto:dirk.eckhoff@wsv.bund.de">dirk.eckhoff@wsv.bund.de</a>                              |
| <b>LAP</b>                          | <b>Chair</b> | Christina Schneider<br><a href="mailto:Christina.Schneider@wsv.bund.de">Christina.Schneider@wsv.bund.de</a>         |
| <b>IMC</b>                          |              | Malcolm Nicholson<br><a href="mailto:m.nicholson@sealite.com">m.nicholson@sealite.com</a>                           |
| <b>Secretary-General</b>            |              | Francis Zachariae<br><a href="mailto:francis.zachariae@iala-aism.org">francis.zachariae@iala-aism.org</a>           |
| <b>Deputy Secretary-General</b>     |              | Omar Frits Eriksson<br><a href="mailto:omar.eriksson@iala-aism.org">omar.eriksson@iala-aism.org</a>                 |
| <b>Technical Operations Manager</b> |              | Minsu Jeon<br><a href="mailto:minsujeon@iala-aism.org">minsujeon@iala-aism.org</a>                                  |
| <b>Technical Officer</b>            |              | Thomas Southall<br><a href="mailto:tom.southall@iala-aism.org">tom.southall@iala-aism.org</a>                       |
| <b>Communications Officer</b>       |              | Audrey Guinault<br><a href="mailto:audrey.guinault@iala-aism.org">audrey.guinault@iala-aism.org</a>                 |

## ANNEX D LIST OF INPUT PAPERS

| Meeting | Agenda Item | Input Paper Title   | Source      |
|---------|-------------|---|-------------|
| PAP48-  | 1.2.1       | Provisional Agenda  | Secretariat |
| PAP48-  | 4.1         | input to NCSR10 on the MS in the context of enavigation   | Secretariat |
| PAP48-  | 4.2         | (ARM16-11.3.5) Maritime Service 17  | ARM16       |
| PAP48-  | 4.3         | (ENAV30-12.1.2) Liaison Note to PAP - Usage of Maritime Resource Names for identifying Technical Services | ENAV30      |
| PAP48-  | 4.4         | (VTS53-12.2.1) Liaison note to PAP and ARM on Draft description of Maritime Service 1- VTS                | VTS53       |
| PAP48-  | 4.4.1       | (VTS53-12.2.1.1) Attachment - draft description of Maritime Service 1- VTS-TM                             | VTS53       |
| PAP48-  | 6.1.1       | Note on the revision of the Basic Documents (LAP24-24.1.1) post PAP                                       | LAP24       |
| PAP48-  | 6.1.1.1     | IALA Basic Documents Ed6.0 June 2022 (LAP24-24.1.2)   | LAP24       |
| PAP48-  | 6.2.1       | Liaison Note to PAP on disclaimers (LAP24-23.1)   | LAP24       |

## ANNEX E LIST OF OUTPUT PAPERS

| Meeting | Agenda Item | OUTPUT PAPERS   |
|---------|-------------|-----------------|
| PAP48-  | 7.1         | Report of PAP48 |



## ANNEX F ACTION ITEMS

### ***No table of figures entries found.***

|   |          |
|---|----------|
| <i>That the draft submission to IMO NCSR10 on Maritime Services to be finalized by correspondence and then submitted to Council for approval.....</i> | <i>5</i> |
| <i>That the Secretariat use the agreed text the new article 7 in the General Regulations as an input to submit Council for approval. ....</i>         | <i>5</i> |
| <i>That the Secretariat adds the disclaimers proposed by LAP24 to the website, to IALA documents and to the IALA Style Guide. ....</i>                | <i>6</i> |

